



**Equal Employment Opportunity Policy
September 15, 2015**

ShareCor is committed to providing equal employment opportunities to qualified persons. ShareCor strictly prohibits discrimination in recruitment, hiring, promotion, compensation, professional development practices and any other action related to terms, conditions or privileges of employment on the basis of race, religion, color, national origin, sex, age, disability, veteran status, pregnancy or childbirth, sickle cell trait, genetics, or any other characteristic prohibited by applicable law.

Each employee is obligated to report conduct which he/she believes may constitute unlawful discrimination. It is not necessary for an employee to complain first to the offending person in order to report unlawful discrimination. Further, it is ShareCor's policy to treat persons who complain of or report any violations of this policy with respect and concern and to assure that such employees are protected from retaliatory acts.

Each individual assigned managerial or supervisory responsibility is responsible for administering employment practices in a manner which is consistent with this policy. Any individual, whether an employee, supervisor or management personnel, who violates this policy is subject to disciplinary action up to and including termination of employment.

ShareCor participates in the E-verify Program to determine the eligibility of new employees to work in the United States.