

## HOW TO REGISTER FOR AN EVENT ON LHA'S NEW WEBSITE:

- **How to Access Your New Account:** When you visit the login page, you will have the option to use the “Find Me” button to search for your account. Use this step-by-step process to sign in for the first time.
  - **Step 1: Search for Your Login Information**  
If you have attended an LHA event in the past or if you are part of your hospital’s leadership team, you are most likely in our system. For the search, you will be required to type in your last name; however, we recommend that you type in the first two letters of your first name. If you have ever registered for an event using a nickname versus your formal name, we recommend trying both.
  - **Step 2: Reset Your Password**  
If you find your account and it has the correct email listed, click on the “Reset Your Password” button. The email listed is your username.
  - **Step 3: Create An Account**  
If you do not find an account listed, if the email listed is incorrect, or if the email column has “No email on record,” continue to the “Create an Account” link at the bottom of the webpage.
- **Find an Event:** You can find an event registration page by: 1) selecting the “Search Events” button (see image 1) under the homepage image; 2) selecting “Upcoming Events Listing” under the “EDUCATION” navigation item (see image 2); or 3) following a link from our newsletters or marketing emails.

Image 1:

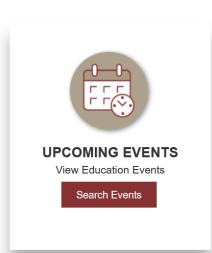
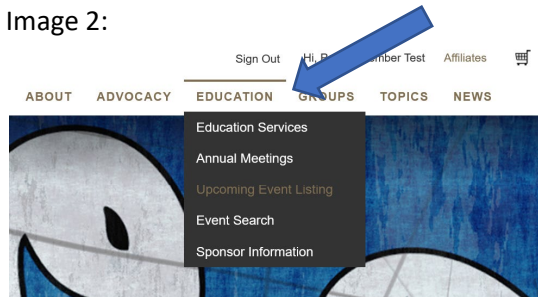
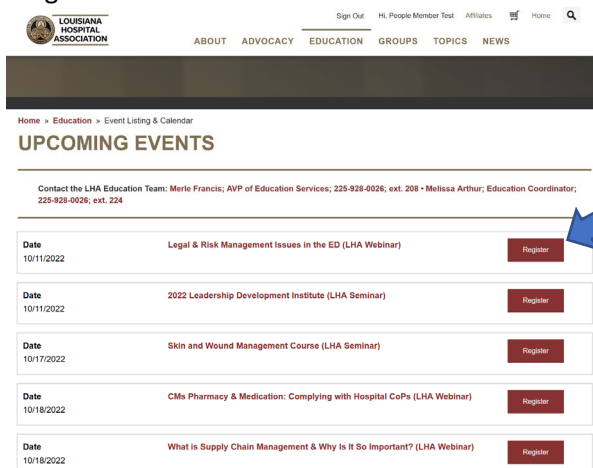


Image 2:



- **Select an Event:** Option 1 or 2 above will take you to a webpage (see image 3) that lists all currently-available upcoming events. Select the “Register” button next to the event that you’d like to attend.

Image 3:



- **Event Webpage:** The event webpage lists the event name, a link to the event brochure, the registration fee associated with the signed-in individual’s membership type, and the time and location. To register for the event, select the “Register Myself” button.

Home » Education » Event Listing & Calendar



## LHA Management Corporation Webinar

A Subsidiary of the Louisiana Hospital Association  
9521 Brookline Avenue, Baton Rouge, LA 70809 • Phone: (225) 928-0026 • Fax: (225) 923-1004

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### New Webinar Test

Event webpage for walkthrough and to validate member pricing

Download the brochure for a full description and more details on this program.  
Please review the LHA cancellation and substitution policy outlined in the brochure.

Note: Advance registration and payment is required and due into the LHA office one week prior to the webinar to ensure delivery of instructional materials and associated handouts. Webinar materials are provided 1-2 business days in advance of the webinar. Webinar materials are intended solely for the registered participant and are not intended to be shared.

**Price** 1.00  
**When** 9/30/2022 8:00 AM - 9:00 AM  
Central Daylight Time  
**Where** Virtual Event  
UNITED STATES

**People Member Test**  
People Member Test Title  
Freedom Behavioral Hospital of Monroe

Register Myself

Last day to register is 9/30/2022

#### Need Assistance?



If you have questions about a program, email Education Coordinator **Melissa Arthur** or call 225-928-0026 ext. 224.

#### Recently viewed

New Webinar Test  
CMS Pharmacy & Medication: Complying with Hospital CoPs  
What is Supply Chain Management & Why is It So Important?  
Medicaid Managed Care Act 349 - Shreveport Location  
2022 Leadership Development Institute

- **Proceed to Checkout:** You can select the “Add to Calendar” button to save the event information to your calendar, and then select “Proceed to Checkout.”

**Price** 1.00  
**When** 9/30/2022 8:00 AM - 9:00 AM  
Central Daylight Time  
**Where** Virtual Event  
UNITED STATES

Add to Calendar

**People Member Test**  
Edited Title  
Freedom Behavioral Hospital of Monroe  
Registered pending checkout

Cancel My Registration

Last day to register is 9/30/2022

Proceed to Checkout

- **Make an Online Payment:** If the billing address at the bottom of the cart page is not correct, select “Choose another address” to update the information. Then fill in the payment details and select the “Submit Order” button.

Shopping Cart

Items

Item	Quantity	Price	Total	
New Webinar test	1	1.00	1.00	Remove

[Order](#)

**Cart Charges**

Item total	1.00
Shipping	0.00
Handling	0.00
<b>TRANSACTION GRAND TOTAL</b>	<b>1.00</b>

Promotional code  [Apply](#)

**Payment Details**

Payment amount  
1.00

Payment method  
Visa

Name on card  
People Member Test

Card

This site is protected by reCAPTCHA and the Google [Privacy Policy](#) and [Terms of Service](#) apply.

Billing address  
 2142 Oakcliff Drive  
 Baton Rouge, LA 70810  
 UNITED STATES  
[Choose another address](#)

[Submit Order](#)

- **Order Confirmation:** You will receive a webpage confirmation after submitting your online order. In addition, our system is set to automatically send you an email confirmation. If you do not receive the email confirmation, please contact the Education Department at [marthur@lhaonline.org](mailto:marthur@lhaonline.org).

LOUISIANA HOSPITAL ASSOCIATION

Sign Out | Hi, People Member Test | My Account | Home

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**Order Confirmation**

LHA Management Corporation  
 9521 Brookline Avenue Baton Rouge, LA 70809-1431

Order number: 100243.00  
 Order date: Wednesday, September 28, 2022  
 Bill to: People Member Test  
 Payment method: DISCOVER  
 Name on card: Michelle Butter Clement  
 Sold to: People Member Test  
 2142 Oakcliff Drive  
 Baton Rouge, LA 70810  
 UNITED STATES

Item	Quantity	Price	Total
New Webinar Test When: 9/30/2022 8:00 AM - 9/30/2022 9:00 AM Where: Virtual Event United States Registration Option: Registration 9/30/2022	1	1.00	1.00

Item total	1.00
<b>TRANSACTION GRAND TOTAL</b>	<b>1.00</b>
Payment amount	1.00
Balance due	0.00